

**Memorandum of Understanding**

**between**

**Northwest Missouri State University,**

**Missouri Southern State University,**

**Southeast Missouri State University,**

**and**

**University of Central Missouri**

**to form a**

**Collaboration for the Delivery of Business Education Instruction**

## MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is made and entered into by the respective colleges and departments for the Business Education program offered at Northwest Missouri State University, Missouri Southern State University, Southeast Missouri State University, and the University of Central Missouri, also referred to herein collectively as Universities or individually as University. By this Memorandum, the Universities express our mutual commitment to increasing opportunities for student access and success in higher education.

WHEREAS, the Universities provide a service critical to preparing Missouri students to

teach in the state of Missouri and to the nation, and recognizing the importance of providing

but instead will use said information only for the purposes contemplated hereunder. Further, each University covenants and agrees that it will not disclose any confidential information to any third party except as may be required in the course of the consortium hereunder and for a legitimate educational interest or as otherwise allowed by law. Finally, the Universities covenant and agree that any access to confidential information and/or education records of any student shall be in compliance with the Family Education Rights and Privacy Act (FERPA) and any access to the medical records of any student shall be in compliance with the Health Insurance Portability and Accountability Act of 1996.

As used in this Understanding, the term "confidential information" means all personally identifiable information, as defined by FERPA, including but not limited to: a student's name, the name of the student's parent or other family member, the address of the student or student's family, a personal identifier, such as the student's social security number or student number; a list of personal characteristics that would make the student's identity easily traceable; other

information that would make the student's identity easily traceable; education and/or medical records of students.

**Liability:**

Each University shall be solely responsible for any and all actions, suits, damages, liability, or other proceedings brought against it as a result of the alleged negligence, misconduct, error, or

**Limitation of Authority:**

The rights, powers, and authority of each University are subject to the following conditions and limitations: (1) no University shall have the authority to perform an act on behalf of the other except as expressly authorized in this Understanding or otherwise expressly authorized in writing: ~~(2) without the approval of the other University/Universities, no University will authorize or~~

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obligate the expenditure of any funds or create any liability or expense for the other University/Universities; and (3) any contracts or obligations will require the signatures of all University representatives identified below.

By the signatures below, the institutions agree to the conditions of the Memorandum of Understanding and support the collaboration to more efficiently deliver business education programs.

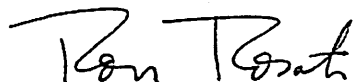
**Agreed to on this day,**

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Provost. Douglas Dunham. Ph.D.  
Northwest Missouri State University

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Vice-President for Academic Affairs. Dr. Pat Lipira  
Missouri Southern State University



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Provost, Ronald Rosati. Ph.D.  
Southeast Missouri State University



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Provost. Dr. Deborah Curtis  
University of Central Missouri

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